

**GLOUCESTERSHIRE BASKETBALL ASSOCIATION**

**MINUTES COMMITTEE MEETING 2**

**28<sup>TH</sup> AUGUST 2018**

**LOCATION CHARLTON KINGS,**

**CHAIR KEN NOTTAGE**

<b>ITEM NO</b>	<b>ITEM</b>	<b>NOTES</b>	<b>ACTION</b>
1	Apologies	None	
2	Members Present	KN, IsG, IG, GS, DW, CC, AS, JG	
3	Review of Action Plan	<p>IG updated on feedback from PC, unsure of future return to basketball timescales therefore would decline Hon Post until this became clearer.</p> <p>Sincere gratitude to all who donated and has asked for monies to be used to specifically benefit jnr players achieve their aims</p>	<p><b>IG and KN to take forward with a proposal and consultation with PC</b></p> <p>NOTE TO COMMITTEE MEMBERS Action Plan on shared google drive for each member to update own actions</p>
4	League Entry and Fixtures	<p>IG reported some changes had to be made late due to new info from new teams. Amendment been made.</p> <p>IG also highlighted problems on a Monday night for rearranging games with Glos College closing sports hall for a week in October (another date to follow) no Mondays available to move to.</p> <p>Long term impact discussion</p>	<p>Hawks to discuss with Pumas possibility of moving the match to a Sunday when Pumas Training. AS suggested and happy to oblige on a limited basis.</p> <p><b>Action IG</b></p>

		<p>Cup and Plate Format circulated, League positions will decide handicap</p> <p>Handicap to be reviewed by committee prior to publication.</p> <p>Review next meeting</p>	<p><b>IsG to carry item forward to October meeting</b></p>
5	<p>Review Content of Media Development Plan</p>	<p>Demo given by JG, prior to demo highlighted that not enough time to look at and try all elements.</p> <p>Following discussion, the meeting agreed to progress the trail with trying out how it would work for us (12-week trial ends 11<sup>th</sup> September). Currently initial views appear to be benefits outweigh concerns.</p> <p>Jo Adam and Dave thanked for time spent discussing issues and putting trial package together (Joe)</p>	<p><b>DW to lead and act as Super User Protocols for Content to be drawn up Committee members to view trial sight for familiarisation and questions</b></p>
6	<p>Review content of 5-year player development plan.</p>	<p>Joe highlighted had made a start but felt more questions needed to be asked before it could be fully considered. After discussion it was agreed Joe would provide a broad-brush overview starting with the senior end of Jnr development as this was the greater need for GBBA</p>	<p><b>JG to progress on basis as outlined during the meeting for further discussion during October meeting. To be progressed using various means</b></p> <ol style="list-style-type: none"> <li><b>1) Technology</b></li> <li><b>2) Direct People Contact</b></li> <li><b>3) Working on the older Jnr age group as a priority</b></li> <li><b>4) To be inclusive of Glos School of Basketball Glos Jets and School groups of the targeted age group.</b></li> </ol>
7	<p>Update Schools Comps</p>	<p>Geoff highlighted entered teams in U14 and U16 in both male and female competitions, awaiting further information. Some inconsistency across the county in terms of organisation.</p> <p>KN thanked Geoff and Gloucester College for stepping in and volunteering to organise</p>	<p><b>GS to update as further information comes forward.</b></p>

		and support those competitions.	
<b>7A</b>	Registrations	Geoff highlighted issues re registrations i.e. Hartpury and Glos Jets may register out with area. Given funding process GBBA and development would lose funding percentage (40%). Glos College will this year reg with GBBA	<b>GS to discuss with Hartpury</b> <b>CC to discuss with Jets</b>
<b>8</b>	Update Officials Development	IsG stated two applications for course funding one from new ref one from level 1, with possible 2/3 jnr referees considering GS stated Glos College had 1 who is willing to referee GBL IsG stated funding had been highlighted in funding streams and was seeking approval to continue in next item. Only matter to be decided if funding agreed was how it was to be implemented, After discussion agreed for season 18/19 full funding depending on agreed budget line After which package to be placed on Web	<b>IsG to send request for funding form to GS</b>  <b>IsG to Action</b>
<b>9</b>	Agreed Budget Lines	Further to item 8 Budget lines as recommended from Finance meeting agreed by committee. Officials development to fund 4 officials with full course fee (£120.00) each to be paid in advance. Funding amount and timing will be determined on year on year basis. Criteria as per outline document must complete full course and attend assessment sessions Priority to Referees Training followed by qualifying table officials.  Media package recommended budget line accepted at £200 cost of Gold Package if purchased £120.00 other	<b>IsG to inform two applicants and their team secretaries.</b> <b>IsG to update budget line.</b>  <b>Action DW</b>

		<p>related costs to be considered by Webmaster.</p> <p>KN suggested next Agenda should look at Sponsorship Opportunities</p>	<p><b>Action IG to carry forward into October meeting</b></p>
<b>Item 10</b>	Request for funding	<p>GS requested funding for U14 and U16 medals and officials IsG stated covered in budget development budget and gave figures</p> <p>GS also requested funding for the inter county entry fee (two teams @ £100), although some doubt as to whether may go ahead.</p> <p>IsG stated they had supported and IsG, IG and GS had help organise event last year reasonable standard, JG stated standard had improved over last couple of years</p> <p>Proposed IG second CC IsG highlighted that would wipe out current player development carry over from last year but likely to be made up from registrations this year</p>	<p><b>IsG to amend budget lines</b></p>
<b>Item 11</b>	Update Status of bank account hand over	<p>CC stated he had cheque books was now awaiting this meeting to confirm who signatories would be</p> <p>Agreed CC, IG and GS</p>	<p><b>CC to conclude with minutes</b></p>
<b>Item 12</b>	Update 4 <sup>th</sup> September	<p>Richard Stokes presenting fee £50.00 and .30p per mile travel to come out of Officials development Budget</p> <p>Agenda</p> <p>Rule changes 17/18 18/19</p> <p>Pre-game meeting</p> <p>Respect Policy</p> <p>Registrations</p> <p>Anything else Richard wishes to include.</p> <p>Geoff stated may need support to prepare Hall, meeting commences 19.00 (IG IG arriving approx. 18.30)</p>	<p><b>Action IsG to amend budget line</b></p> <p><b>IsG to send circulated email to officials to GS for him to put together an agenda/</b></p> <p><b>Committee members to arrive in enough time to support preparation</b></p>

		DW suggested GBBA should purchase a banner for such events and cup competitions highlighting GBBA hosting	<p><b>KN to open event on behalf of GBBA</b></p> <p><b>To be taken forward ready for May 2019 (IG to keep on action plan)</b></p>
<b>Item 13</b>		Date and time of Next Meeting October 16 <sup>th</sup> , 19.30 Charlton Kings	<p><b>Agenda and pre-meeting papers /updates and action plan to be circulated/updated prior to meeting to focus on action.</b></p> <p><b>IsG</b></p>